



Section 625.32 (2), Wis. Stat., requires every organization which has applied for a license under s. 625.32 (1), Wis. Stat., to promptly notify the commissioner of every material change in the facts or in the documents on which its application was based.

RSO Information		
Complete RSO name:		
Company Type (llc, corp, llp, etc):		
Principal address of RSO:		
City:	State:	ZIP Code:
License Number/NPN:	FEIN:	
Name of contact person:		
Contact person's e-mail address:		
Contact person's telephone number:		
Has information regarding the RSO changed since the last update?:	YES	NO
If Yes, please attach documentation regarding the changes.		

If the entity submitted an electronic submission via NIPR: The annual renewal fee has been paid through NIPR however, you will still be required to submit the form to the WI OCI by the expiration date.

If the entity submitted a paper submission: A \$100 annual renewal fee is due before the last day of your anniversary month. Mailed checks can be sent to Agent Licensing, PO Box 7872, Madison WI, 53707. Failure to remit the annual renewal fee and submit the form will result in the revocation of the license. Revocation of the license is considered a legal administrative action and is reportable to all jurisdictions you are licensed in. Revocation of the license will require you to reapply for the license, pay the \$400 fee, and report the administrative action taken against the entity.

Please complete this form and attach any documentation that shows material changes. Sent via email to: [ociagentlicensing@wisconsin.gov](mailto:ociagentlicensing@wisconsin.gov).