



Injured Patients & Families Compensation Fund

Tony Evers, Governor of Wisconsin
Nathan Houdek, Commissioner of Insurance

Understanding Financial Notifications

The Injured Patients & Families Compensation Fund (IPFCF or “the Fund”) provides dual notification for Fund participants that are also affiliated with an employer or group account. This means that the licensed medical provider that has rights and obligations outlined in Wisconsin Statute 655 will be able to monitor whether their affiliated employer or group is managing their IPFCF compliance as expected.

Financial Correspondence

Each Fund participant and their affiliated employer or group will receive an email notification when each quarterly IPFCF invoice is generated. The IPFCF invoices are planned for the following dates each fiscal year and are accessible on the Fund participant’s IPFCF Provider Portal account and on the affiliates IPFCF Provider Portal account.

Quarter 1: July 1st

Quarter 2: October 1st

Quarter 3: January 1st

Quarter 4: April 1st

If the Fund participant has verified within the IPFCF system that they are affiliated with the employer or group that is responsible for their IPFCF coverage payments, then no action would be needed following the quarterly invoice notification.

After each quarterly invoice is generated the Fund participant or their affiliated employer or group has 30 days to make the minimum quarterly payment. If payment is not received by the due date indicated on the invoice a past due bill (F1 Letter) will be issued. An email notification will be sent to each Fund participant and their affiliated employer or group. To access the actual past due notice the Fund participant will need to log onto their IPFCF Provider Portal account, or the group contact can log onto their IPFCF Provider Portal account.

At this point it is in the Fund participant’s best interest to follow up with the party that is responsible for their payment to determine if there is an issue or if payment has been sent.

Two weeks from the first past due bill the IPFCF will issue a second past due bill (F2 Letter). The Fund participant and the affiliated employer or group will be notified via email of the past due notice. To access the 2nd past due notice the Fund participant will need to log onto their IPFCF Provider Portal account, or the group contact can log onto their IPFCF Provider Portal account. A certified letter will also be sent to the mailing address on the Fund participants IPFCF account. The certified letter will be received several days after the initial email notification.

At this point the Fund participant should contact the party that is responsible for the IPFCF payment to ensure the minimum quarterly payment will be sent before the closure of the payment period. The Fund participant may also make the payment themselves to make sure they do not fall into financial noncompliance.

After another 30 days have passed and the minimum quarterly payment has not been received, the Fund participant will be reported to the Department of Safety and Professional Services (DSPS) and the Medical Examining Board (MEB) as financially noncompliant. The Fund participant and the affiliated employer or group will also receive notification of the Financial Noncompliance Letter (F6 Letter).

The Fund coverage that corresponds with the minimum quarterly payment amount no longer applies. Any payments received after the Financial Noncompliance Letter has been issued will not be applied to the lapsed period.

The financially noncompliant Fund participant can follow the instructions on pages 26 and 27 of the Provider Portal Guide to apply for retroactive coverage. They may also contact the IPFCF to determine what the best course of action will be to resolve the noncompliant period.