

STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION  
PUBLIC RECORDS BOARD  
PRB-001 (R09/2016)  
PAGE 1 OF 3

04-24-2020

CIRCUIT COURT  
DANE COUNTY, WI

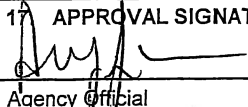
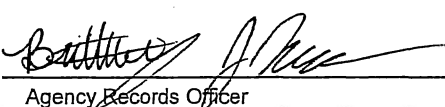
### Records Retention / Disposition Authorization

<ul style="list-style-type: none"> <li>Read instructions provided on pages 2-3 before completing.</li> <li>In accordance with Wis. Stat. § 16.61, this form must be completed and approved by the Agency and the Public Records Board (PRB) within one year of creation of the records series and prior to disposition of any public record.</li> <li>Agency Records Officer: Forward original to the PRB. Maintain an agency copy during the PRB review process.</li> </ul>	1. RDA # 9	2. Record Series Title Corporate Records - Merged/Withdrawn/Liquidated/Dissolved Domestic Insurers and Town Mutuals	2019CV001209
	3. RDA Status (Check One): <input type="checkbox"/> New <input type="checkbox"/> Amended <input checked="" type="checkbox"/> Renewal		
	4. Agency #: 145	5. Unit #: 300	
	6. Agency Name Office of the Commissioner of Insurance		
Division Name Regulation and Enforcement		Subdivision Name Financial Examination Bureau	
7. Record Series Year of Creation 1870	8. Medium for Records Storage (Check all appropriate) <input checked="" type="checkbox"/> Electronic/Digital <input type="checkbox"/> Microform <input checked="" type="checkbox"/> Paper <input type="checkbox"/> Other (Specify)		
9. Retention Time Period - Specify Actual Period Yrs   Mo   Wks   Days   Permanent* 10         <input type="checkbox"/>		10. Event that Initiates the Start of the Retention Time Period (Check One) Creation   Fiscal   Other (Specify) <input type="checkbox"/> (CR) <input type="checkbox"/> (FIS) <input checked="" type="checkbox"/> Discontinuation of business	
*If selecting Permanent, cite supporting statute, code, other legal authority, or sufficient justification in Box 12, Record Series Description.			
11. Disposition (Check One): <input type="checkbox"/> Destroy <input type="checkbox"/> Destroy Confidential <input checked="" type="checkbox"/> Transfer - State Archives (WHS) <input type="checkbox"/> Transfer - UW Archives <input type="checkbox"/> Transfer - Other Location (Specify):			

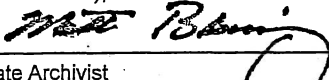

#### 12. Records Series Description

Corporate records of domestic insurers organized or operating under Wis. Stat. ch. 185, 611, 612, 613, 614, 615, 616, and 648, and to include other applicable entities which have discontinued doing business in Wisconsin because of merger with other insurers, financial difficulty or other reasons. Records may include Articles of Incorporation, Bylaws and amendments to each, examination reports; security deposits with the State Treasurer, biographical data of officers and directors; reinsurance agreements; holding company transactions and registration records; and company correspondence. The same type of material is in the active files of companies currently operating. Active files are covered by RDA # 19.

Box 16 – Confidential or Limited Access -Wis. Stat. § 601.465

13. Records Contain Personally Identifiable Information (PII): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	14. PII Registry Exemptions (Check YES if PII is exempted): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
15. Name of Agency <input checked="" type="checkbox"/> Program Contact or <input type="checkbox"/> Records Officer: <u>Mary Sue Gilardi</u> Telephone: 608-266-0091 Email <u>marysue.gilardi@wisconsin.gov</u>	
16. Records Series Contains Content that is Confidential or Access is Protected: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, enter Statute/Code/ or explain other Legal Authority in Box 12, Record Series Description.	
17. APPROVAL SIGNATURES	
 Agency Official	<u>07/31/2018</u> Date (mm/dd/ccyy)
 Agency Records Officer	<u>08/10/2018</u> Date (mm/dd/ccyy)

PUBLIC RECORDS BOARD APPROVAL – Authorization is contingent on restrictions to record destruction contained in Wis. Stat. § 19.35(5), (Open Records Law), and that no records are destroyed if litigation or audit involving these records has commenced or is anticipated.

 State Archivist	<u>AUG 27 2018</u> Date (mm/dd/ccyy)	 Executive Secretary – PRB	<u>8/31/2018</u> Date (mm/dd/ccyy)
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Approval subject to 10-year sunset per Wis. Stat. § 16.61(4)(c). Action required before: August 2028